

# **Aylesford Parish Council**

## **Policy & Resources Committee**

### **Minutes of the Meeting held in the Aylesford Parish Council Office, Aylesford on Tuesday 4 November 2025**

**Present:** Councillor Mrs Gadd (Chair) and Councillors, Miss Anderson, Balcombe, Mrs Birkbeck, Mrs Eves, Gledhill, Ludlow, Netzel, Rillie, Sharp, Shelley, Smith, Sullivan and Mrs Waters.  
Melanie Randall (Clerk of the Council)

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#### **1. Apologies for Absence**

Apologies for Absence from Councillors Fuller and Ms Oyewusi were received, and the reasons for absence agreed.

#### **2. Declarations of Interest**

There were no declarations of interest additional to those contained in the Register of Members Interests.

#### **3. Minutes of the last meeting held on 7 October 2025**

It was **Agreed** that the Minutes from the meeting held on 7 October 2025 be approved as a correct record and be signed.

#### **4. Any Matters Arising from the last Minutes**

There were no matters arising.

#### **5. Accounts for Payment**

The Council considered the Payment Schedule attached to the Agenda and Councillor Mrs Birkbeck proposed and Councillor Miss Anderson seconded and it was **Resolved** that 32 payments totalling £21,789.06 be made.

#### **6. Finance Advisory Sub Committee**

It was **Agreed** to note the minutes of the meeting held on 7 October 2025.

## **7. KALC and TMBC Parish Partnership Panel Meetings**

It was **Agreed** to note the Minutes from the KALC meeting held on 9<sup>th</sup> October 2025.

**Noted**

## **8. Council Vacancies**

The current vacancies where the Parish Council can co-opt are

Aylesford South – 2

**Noted**

## **9. Banking Arrangements**

The Clerk reported that unfortunately she had still not had opportunity to visit the HSBC branch in Maidstone.

**Noted**

## **10. Staffing Committee Minutes**

It was **Agreed** to note the Staffing Minutes of the meetings held on 28<sup>th</sup> October 2025. The Chair informed the committee that the Council is advertising for a second member of maintenance staff.

**Noted**

## **11. Any Other Correspondence**

The Clerk reported that County Councillor Kennedy had offered to brief the Parish Council regarding the Local Government Reorganisation and the options being considered, either individually or jointly with Burham, Ditton and Wouldham Parish Councils.

It was noted that KALC will be providing an update on the current position at their meeting scheduled for Thursday 6 November. It was agreed to await the outcome of that update for before confirming whether to take up Councillor Kennedy's offer.

## **12. Duration of Meeting**

7:46pm to 7:58pm